

# Towns of LaGrange and Sugar Creek

rev: 7/28/2019

Mail completed application to LLLMD, N7498 Country Club Dr., Elkhorn, WI 53121

For questions and inspections – contact Kai Cook 262.903.8351 or [pierinspection@lauderdalelakedistrict.com](mailto:pierinspection@lauderdalelakedistrict.com)

Pier Permit # \_\_\_\_\_

Tax Key # \_\_\_\_\_

## APPLICATION FOR PIER PERMIT

Owner Name (applicant) \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Lake Address \_\_\_\_\_ LL # \_\_\_\_\_

Project Address (if different) \_\_\_\_\_ LL # \_\_\_\_\_

Owner / Contractor email address: \_\_\_\_\_

Contractor \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Contractor Address \_\_\_\_\_ Lic # \_\_\_\_\_

Project: New Pier\_\_ Replacement Pier\_\_ Description: (add separate sheet if needed) \_\_\_\_\_

\*Piers must be at least 8 feet from property / riparian lines – farther if the pier is to accommodate a boat / lift that is wider than 8 feet.

| \_\_\_\_\_ | < shorelines >

Sketch of existing pier(s) including length & width of walking surfaces and distances to property lines.

| \_\_\_\_\_ |

Sketch of proposed pier(s) including length & width of walking surfaces and distances to property lines.

Use the above space for sketching or attach separate sheets.

Total length of owner's shoreline at this site: \_\_\_\_\_

List all current mooring sites:

# of Pier moorings: \_\_\_\_\_

# of Boat lift moorings not adjacent to pier: \_\_\_\_\_

# of buoy moorings: \_\_\_\_\_

# of boat house moorings: \_\_\_\_\_

List all proposed mooring sites:

# of Pier moorings: \_\_\_\_\_

# of Boat lift moorings not adjacent to pier: \_\_\_\_\_

# of buoy moorings: \_\_\_\_\_

# of boat house moorings: \_\_\_\_\_

Pier Permit Fee: **\$150 Make checks payable to LLLMD** —No Refunds on Permits. (Include extra \$10 fee if survey isn't attached).

Paid: Date: \_\_\_/\_\_\_/\_\_\_ Check # \_\_\_\_\_ Rec'd by \_\_\_\_\_ Amt Rec'd \_\_\_\_\_

Conditions of approval: This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Please contact Kai Cook for inspections – 262.903.8351 or [pierinspection@lauderdalelakedistrict.com](mailto:pierinspection@lauderdalelakedistrict.com) Please give at least 48 hours' notice.

The applicant and contractor agree to comply with the Town of LaGrange Pier Ordinance and all County and State (DNR) Regulations and with this permit, agree that the issuance of this permit creates no legal liability, expressed or implied, on the Town of LaGrange, County or State; and certifies that all the above and attached information is accurate. Approved permit expires one year from date of approval – if pier is not completed within one year, a new permit is required.

Signature of owner/applicant \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Signature of Contractor \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Permit Approved by: \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

### Guide to Pier Permit Application

rev 6/20/2019

1. You may download this form from the Lake Management District Web page: <http://www.lauderdalelakedistrict.com>.
2. Complete the form or contact the Inspector and complete the form with his guidance as needed.
3. Sketches of the current piers and proposed piers are required as indicated on the form.
4. A printed copy of the site from the Walworth County computer mapping system - <https://gisinfo.co.walworth.wi.us/oneview/> or a current survey must be included. This site is available to anyone. If the applicant prefers, the Inspector can provide a copy for an additional \$10.
5. The completed Application should be submitted to the Inspector with the \$150.00 fee. The Inspector will determine whether the pier is in compliance with the Town Pier Ordinance. If the Application is in compliance, the Inspector will sign the document and the applicant can proceed with building the new pier(s).
6. If the Application is not in compliance with the Town Pier Ordinance, the applicant can make the necessary changes to bring the Application within compliance or request a hardship variance from the Town Board. If the applicant wishes to request a hardship variance, he/she will first submit the application and pay the application fee.
7. It is the responsibility of the applicant to contact the Town Clerk (262) 495-8200 and request to be put on the agenda of a future Town Board Meeting. The applicant will be expected to present his/her case to the Board using whatever visual aids necessary to convey the hardship message. The Town Board may choose to allow or deny the variance for a pier that is not in compliance with the Town Ordinance.
8. When the pier construction is completed, the applicant will contact the Inspector who will visit the property and determine whether the pier is consistent with the application or any variance approved by the Town Board. If all is in compliance, the Application will be filed for future reference. If the pier is not constructed in compliance, the applicant will be notified by the Inspector. If, after notification by the Inspector, the pier is not brought into compliance within 30 days, the matter will be turned over to the Town Board to determine the plan for enforcement and penalty.

For use by Pier Inspector

Pier Inspector’s Signature: \_\_\_\_\_

Date notified by applicant that completed pier is ready for inspection: \_\_\_/\_\_\_/\_\_\_

Date of final inspection: \_\_\_/\_\_\_/\_\_\_ Has the pier been constructed in accordance with the Application? \_\_\_

If Yes, date applicant notified of completed inspection \_\_\_/\_\_\_/\_\_\_ . Copy of Application filed at Town Hall.

If No, date applicant notified of non- conformance and recommended changes to bring pier in compliance: \_\_\_/\_\_\_/\_\_\_.

Changes required to achieve compliance: \_\_\_\_\_  
\_\_\_\_\_

If No, date 30 days hence, of Re-Inspection of pier by Inspector \_\_\_/\_\_\_/\_\_\_.

If now in compliance, date applicant notified of completed Re-Inspection \_\_\_/\_\_\_/\_\_\_ . Copy filed at Town Hall.

If No, date Town notified in writing by Inspector of the non-compliance: \_\_\_/\_\_\_/\_\_\_ . Copy of application provided to Town.